St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil
College Development Committee

Minutes of the Meeting

Date: 27/11/2025 **Time:** 4:30 p.m. **Venue:** Board Room

Members attended: Enclosed

Agenda

1. To consider the Minutes of Previous Meeting & Action Taken
2. Plan for Infrastructure, Amenities
3. New Faculty Recruitment
4. Other matters

1. To consider the Minutes of Previous Meeting & Action Taken

Discussion and Decisions	**Action Taken**
Agenda 01: To consider the Minutes of Previous Meeting & Action Taken	It was confirmed and approved
Agenda 02: To plan for the Infrastructure 1. Smartboards are planned to be procured for the remaining departments, including CSE, IT, Civil, and AI&DS. 2. A new computer lab, dedicated to Placement and Communication training, is proposed to be constructed in Block-1, above the CoE office. **Agenda 03: To plan for the Amenities** 3. For Unified Network Access has been identified, specific hardware should be purchased and procurement will be initiated in a phased manner.	1. Installed in the departments of CSE, IT, Civil and MCA 2. Layout work has been started. 3. Study the process and come with a proposal

SX/FDS/**07** Page **2** of **5**

4. The Canteen Advisory Committee should convene regularly to oversee hygiene, food quality, and overall service. The canteen requires painting to improve its appearance. The use of single-use plastic bottles should be discouraged. Training sessions with catering professionals can be organized for canteen personnel to improve service quality.	4. Plan to include an experienced and catering personal
5. Visits to Higher Education Institutions (HEIs) should be organized with a focus on strengthening research activities, the idea lab, NIRF ranking initiatives, and curriculum development.	5. Planned in the month of January 2025

2. Discussions and Decision

- The existing biogas plant can be reconditioned and made fully operational to ensure effective utilization and promote sustainable waste management practices within the campus.
- To accommodate increased student intake in CSE, AI & DS, and Cyber Security programmes, the Building Committee will review the infrastructure requirements and take appropriate decisions. It was also suggested that the auditorium may be utilized as an examination hall, and the civil drawing halls may be converted into regular classrooms to meet immediate academic needs.
- It was proposed to purchase two additional buses to accommodate the growing transportation requirements of students.
- As per the requirement, new faculty members will be recruited

The principal thanked all the members and the meeting came to an end at 06:30 pm.

Rev. Fr. S. Godwin Selva Justus

Dr. J. Maheswaran -

Rev. Fr. R. Xavier Raj-

Dr. V. Selvam -

SX/FDS/**07** Page 3 of 5

Dr. V. Christus Jeya Singh -

Dr. M. Marsaline Beno -

Dr. A. Milton -

Dr. R.P Anto Kumar -

Dr. J. Annrose -

Mr. M. Anto Xavier Roche -

Attendance

St. Xavier's Catholic College of Engineering

College Development Review Meeting

Date: 27-11-2025
Time: 04:00 p.m. to 6.00pm **Venue:** Board Room

Members Present

Sl. No.	Name	Signature
1.	Rev. Fr. S. Godwin Selva Justus, Correspondent	27/11/2025
2.	Dr. J. Maheswaran, Principal	27.11.25
3.	Rev. Fr. R. Xavier Raj, Bursar	
4.	Dr. V. Selvam, Management Member	27/11/2025
5.	Dr. V. Christus Jeya Singh, Vice Principal &Dean-Student Affairs	27/11/25
6.	Dr. M. Marsaline Beno, Dean-Research	
7.	Dr. A. Milton, Controller of Examinations	
8.	Dr. R.P Anto Kumar, Dean - Academics	
9.	Dr. J. Annrose, IQAC Coordinator	
10.	Mr. M. Anto Xavier Roche, Dean- Student Futuristic Services	27/11/25


St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)

6382

St. XAVIER'S CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
NAGERCOIL - 629 003

SXCCE/CIR/PRL/G/124/2025 12.11.2025

CIRCULAR

Sub: SXCCE- Autonomous – College Development committee - Review meeting – Reg.

A meeting of College Development committee is arranged **on 20.11.2025, Thursday** at **04:00 pm** in the **Board Room.**

Agenda:

- To review the status of Infrastructure development and general Amenities
- Plan for new programmes and increase/decrease in intake of existing programmes
- Other matters

All Members are requested to attend the meeting.

PRINCIPAL

To

Fr. Correspondent
Fr. Bursar
Dr. V. Selvam- Management Member
Vice Principal
Dean/ Academics
Dean/ Research
Controller of Examination
Dean / Student Futuristic Services
IQAC Coordinator